**RESEARCH PROPOSAL: APPLICATION FOR**

**REGISTRATION UNFUNDED RESEARCH PROJECT/**

***CADANGAN PENYELIDIKAN: PERMOHONAN PENDAFTARAN***

***PROJEK PENYELIDIKAN TANPA BIAYA***

**Submission check list: Two (2) copies each must be submitted**

**to the Research Management Unit, UiTM Sarawak (please tick**✓**)**

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| --- | --- |
|  | This form (Research Proposal:Application for unfunded research project) :RMU Sarawak/RPUnfunded/1/2016 |
|  | Gantt Chart |
|  | Borang pendaftaran projek penyelidikan tanpa biaya/Registration Form – Unfunded Research Project :RMC-PTB 1/2016 |

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| **SECTION A: TITLE OF PROPOSED PROJECT** | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| Duration (max 12 months) | | | | From: | |  | | | To: | |  | |
| Name of Project Leader : | | | | |  | | | | | | | |
| Staff No : | |  | | | | | Email : | | | | |  |
| Position (Please tick): | | | | | | |  | Professor | | | | |
|  | Permanent | | | | | |  | Assoc. Prof. (DM54/DM53) | | | | |
|  | Contract | | | | | |  | Senior Lecturer (DM52/DM51) | | | | |
|  |  | | | | | |  | Lecturer | | | | |
| Office Telephone No.: | | |  | | | | Handphone No: | | |  | | |
| Faculty/Centre/Department/Division/Branch : | | | | | | |  | | | | | |
| Applicant’s Signature : | | | | | | |  | | | | | |
| Date : | | | | | | |  | | | | | |
| If applicable: State Research Initiative Group (RIG)/  Research Groups Sarawak(RGS) | | | | | | |  | | | | | |

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| **SECTION B: TEAM MEMBERS** (Name of Collaborators : Not more than 3 academic staff) | | |
| **Name** | **Faculty/Centre/Department/Division** | |
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| **Name of Non-academic Project Members:** (Not more than 3 administrative staff) | | |
| **Name** | **Faculty/Centre/Department/Division** | |
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| **SECTION C: SUMMARY OF PROJECT PROPOSAL** | | |
| **Executive Summary of Project Proposal** (maximum 300 words);(Please include background, problem statement, objectives, methodology and outcomes) | | |
|  | | |
| **Problem Statement/Project Questions** (Not more than two) | | |
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| **Objectives** (Not more than two) | | |
|  | | |
| **Explain the relevance of your project objective(s) to the agenda of UiTM or the State/Country** | | |
|  | | |
| **Keywords** (Five Keywords) | | |
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| **Background Review** (Please include background, problem statement and significance of the project) | | |
|  | | |
| **Project Methods:** (Elaborate on project implementation method) | | |
|  | | |
| **References** | | |
|  | | |
| **SECTION D: OUTCOME OF PROJECT** | | |
| **New findings/Knowledge contribution** | | |
|  | | |
| **Specific or Potential Applications to UiTM/State/Country** | | |
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| **SECTION E : BUDGET** | | |
| Please indicate your estimated budget for this project and details of expenditure according to the guidelines. | | |
| **Budget details** | | **Amount requested by applicant**  **(6 months)** |
| **Vote 21000** :Travelling expenses and subsistence | |  |
| **Vote 23000** : Communication and Utilities (Phone, Fax, Postage) | |  |
| **Vote 24000** : Rental | |  |
| **Vote 26000** : Supply of Raw Materials & Materials for Repair and Maintenance | |  |
| **Vote 27000** : Project Materials & Supplies (Incl. Animals, plant seeds, Disposables, etc) | |  |
| **Vote 28000 :** Maintenance and Minor Repair Services | |  |
| **Vote 29000 :** Professional services, hospitality, and other services including printing | |  |
| **Vote 35000 :** Small/Supplementary Equipment and Accessories (Above RM3000.00) | |  |
| **TOTAL AMOUNT** | |  |

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| --- | --- | --- | --- | --- |
| **SECTION F : NUMBER OF ACTIVE GRANT (**Only insert if you are the Project Head) | | | | |
|  | **Project** | **Total Funds** | **Begin Month** | **End Month** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |

**Note :**

1. Incomplete forms may not be considered.
2. All proposals require the **Gantt chart of activities** using template available from the RMU website.
3. The forms must be duly signed by members/team members.