**RESEARCH PROPOSAL: APPLICATION FOR**

**REGISTRATION UNFUNDED RESEARCH PROJECT/**

***CADANGAN PENYELIDIKAN: PERMOHONAN PENDAFTARAN***

***PROJEK PENYELIDIKAN TANPA BIAYA***

**Submission check list: Two (2) copies each must be submitted**

**to the Research Management Unit, UiTM Sarawak (please tick**✓**)**

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|  | This form (Research Proposal:Application for unfunded research project) :RMU Sarawak/RPUnfunded/1/2016  |
|  | Gantt Chart |
|  | Borang pendaftaran projek penyelidikan tanpa biaya/Registration Form – Unfunded Research Project :RMC-PTB 1/2016 |

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| **SECTION A: TITLE OF PROPOSED PROJECT** |
|  |
| Duration (max 12 months)  | From: |  | To: |  |
| Name of Project Leader : |  |
| Staff No : |  | Email : |  |
| Position (Please tick):  |  | Professor |
|  | Permanent |  | Assoc. Prof. (DM54/DM53) |
|  | Contract |  | Senior Lecturer (DM52/DM51) |
|  |  |  | Lecturer |
| Office Telephone No.:  |  | Handphone No: |  |
| Faculty/Centre/Department/Division/Branch : |  |
| Applicant’s Signature : |  |
| Date : |  |
| If applicable: State Research Initiative Group (RIG)/Research Groups Sarawak(RGS) |  |

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| **SECTION B: TEAM MEMBERS** (Name of Collaborators : Not more than 3 academic staff) |
| **Name** | **Faculty/Centre/Department/Division** |
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| **Name of Non-academic Project Members:** (Not more than 3 administrative staff) |
| **Name** | **Faculty/Centre/Department/Division**  |
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| **SECTION C: SUMMARY OF PROJECT PROPOSAL** |
| **Executive Summary of Project Proposal** (maximum 300 words);(Please include background, problem statement, objectives, methodology and outcomes) |
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| **Problem Statement/Project Questions** (Not more than two) |
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| **Objectives** (Not more than two) |
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| **Explain the relevance of your project objective(s) to the agenda of UiTM or the State/Country**  |
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| **Keywords** (Five Keywords) |
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| **Background Review** (Please include background, problem statement and significance of the project) |
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| **Project Methods:** (Elaborate on project implementation method) |
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| **References** |
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| **SECTION D: OUTCOME OF PROJECT** |
| **New findings/Knowledge contribution** |
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| **Specific or Potential Applications to UiTM/State/Country** |
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| **SECTION E : BUDGET** |
| Please indicate your estimated budget for this project and details of expenditure according to the guidelines. |
| **Budget details** | **Amount requested by applicant****(6 months)** |
| **Vote 21000** :Travelling expenses and subsistence |  |
| **Vote 23000** : Communication and Utilities (Phone, Fax, Postage) |  |
| **Vote 24000** : Rental |  |
| **Vote 26000** : Supply of Raw Materials & Materials for Repair and Maintenance |  |
| **Vote 27000** : Project Materials & Supplies (Incl. Animals, plant seeds, Disposables, etc) |  |
| **Vote 28000 :** Maintenance and Minor Repair Services |  |
| **Vote 29000 :** Professional services, hospitality, and other services including printing |  |
| **Vote 35000 :** Small/Supplementary Equipment and Accessories (Above RM3000.00) |  |
| **TOTAL AMOUNT** |  |

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| **SECTION F : NUMBER OF ACTIVE GRANT (**Only insert if you are the Project Head) |
|  | **Project** | **Total Funds** | **Begin Month** | **End Month** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |

**Note :**

1. Incomplete forms may not be considered.
2. All proposals require the **Gantt chart of activities** using template available from the RMU website.
3. The forms must be duly signed by members/team members.